PARENTAL AGREEMENT | <u>2017-2018</u> School Year
(Please initial each one and sign below)

We are in a ten-month program (Sep – June) and require a commitment to a full year.

_____ Discipline and Conduct: We believe in discipline children with love and respect. There may be times when a child may need to be removed from the group for quiet and/or reflection time. The child will return when he/she is ready. *We do not use any form of corporal punishment.*

_____ Financial Agreement: I/We agree to fulfill all financial obligations to the learning center promptly (due on the 5th day of each month). It is the responsibility of the parent/guardian to send payment promptly, especially during holidays, vacations, or illness. Please note that a $10 fee will be charged for late payments.

_____ Tuition: A $75 non-refundable registration fee is charged at the time of registration. This is due to our program requiring us to engage staff and materials based on the number of children enrolled. We cannot give tuition refunds or allowances for days your child is absent. Please also note that we cannot fluctuate with holiday seasons, school breaks, or emergency closures.

_____ Early Withdrawals: Please allow 30 days **prior** to the beginning of the month to notify the learning center of an early withdrawal from the program. Otherwise, one full month tuition will be charged. This allows the learning center to notify other interested students of any openings.

_____ Illness: We cannot accept a child at the learning center if they show any of the following symptoms or have had them in the last 24 hours, please:

- a temperature
- diarrhea
- vomiting
- a rash
- discharging eyes
- discharging ears
- sore throat

I have thoroughly read this agreement and agree to abide by the terms and conditions therein.

_____
Parent/Guardian Signature   Date

This agreement enables us to offer you and your children the best environment possible for learning and growing; as well as allowing the learning center to operate smoothly. Thank you for your cooperation and understanding.